

Finance Committee Meeting Report No. 6

May 3, 2011

A regular meeting was convened at 4:30 p.m., Tuesday, May 3, 2011, at 5050 Yonge Street, Committee Room A (offices of the Toronto District School Board), with Hugh Heron, Chair of the Committee, presiding.

The following members were present: S. Cary-Meagher, Dino Chiesa and David Crombie.

Regrets were received from Sheila Ward.

1. Call to Order

The meeting was called to order by Hugh Heron, Chair, Finance Committee, presiding.

2. Approval of the Agenda

D. Chiesa, seconded by S. Cary-Meagher, moved: **That the agenda be approved as distributed.**

The motion was carried.

3. Declarations of Possible Conflict of Interest

There were no declarations of possible conflict of interest.

4. Operating Report: September 2010 to February 28, 2011

Committee members had for their consideration the *Operating Report: September 2010 to February 28, 2011*. S. Hoy reviewed the above report with Committee members, speaking to highlights associated with the report.

S. Hoy noted that the most significant shortfall, at this point in the year, is associated with projected revenues from disposition. The TLC had projected sales of approximately \$24M by February 28, 2010. Sales are at \$9.8M at this time. This is primarily due to

several properties on hold as Ministry approval for funding (for other school boards) is outstanding. A further update will be provided to the TLC Board meeting on June 14, 2011 in relation to projected disposition revenues.

S. Cary-Meagher requested information as to the type of insulation used in roof replacements. M. Tenenbaum indicated that these supplies are according to engineering specifications and meet TDSB standards overall.

D. Crombie, seconded by D. Chiesa, moved:

That the *Operating Report: September 2010 to February 28, 2011*, be received.

The motion was carried.

5. TLC 2011-12 Draft Annual Budget

Committee members had for their consideration a report titled *TLC 2011-12 Draft Annual Budget*. S. Hoy reviewed the highlights presented in the proposed budget.

- Lease revenues are projected to decrease by approximately 10.7% due to anticipated sales of several rental-generating sites, and the loss of rental revenue from Midland C.I.;
- Projected revenue from sales, based on approved surplus properties, will increase significantly in 2011-12 because a number of these sites were approved late in the current year, and as a result, transactions cannot be completed by August 2011, but will be completed in 2011-12.
- Property management expenses are expected to decrease by approximately 20%. This is the result of a site by site analysis of the expenditure areas for caretaking, maintenance and utilities.
- TLC administrative expenses are anticipated to increase by 1%.
- Finally, for the overall TLC portfolio, the proposed 2011-12 budget reflects a 16% decrease from the approved 2010-11 budget.

S. Hoy also noted that the proposed Draft budget has been presented in a different format. This format is in keeping with the regular Operating Report presented to the Finance Committee, and will be easily recognizable and understood by TLC Directors.

D. Chiesa, seconded by D. Crombie, moved:

That the draft 2011-12 TLC budget be approved as presented, and forwarded to the TDSB for inclusion in its 2011-12 budget process.

The motion was carried.

6. Private Matters (separate document)

Committee members reviewed the following items:

- a) Review of 6 month Variance Report (September 1, 2010 – February 28, 2011)
 - Tier 1 and 2 reports
 - Aged Receivables Report
- b) 705 Progress Ave. – Briefing Note (for information)
- c) TLC Draft Budget, 2011-12

The Committee confirmed that all reports, as contained in the private minutes of the Finance Committee, In-camera Session, be received.

7. Adjournment

S. Cary-Meagher, seconded by D. Crombie, moved:

That the meeting be adjourned (at 5:20 pm).

The motion was carried.