



**JOB POSTING**  
**POSTED: July 6, 2018**  
**DEADLINE: 12:00 Noon, July 30, 2018**

## **Senior Manager, Land Use Planning**

**1 – Permanent Position**  
**Schedule II – Grade 12**  
**\$126,630 – \$151,952**  
**(Non-Union - 12 months)**

The Toronto Lands Corporation adheres to equitable hiring, employment and promotion practices.

*In 2008, the Toronto District School Board (TDSB) established the Toronto Lands Corporation (TLC) to be its real estate agency reporting back to TDSB through its own Board of Directors. Recently, TDSB expanded TLC's mandate to include all Board-wide real-estate, land use planning, asset management and leasing, fostering partnerships, integrating community hubs/services through the redevelopment of school sites or the modernization of schools. TLC now manages one of the largest public asset portfolios located in Canada's most dynamic and development impacted cities. Through the initialization and alignment of its cross functional senior management team, TLC will effectively respond to its expanded mandate by creating opportunities that maximize benefits to the TDSB, its students and the communities served.*

*The TLC is now seeking a Senior Manager to establish the cornerstones of its new Corporate Planning Team. This position requires strategic, visionary thinking to shape the role and function of the TDSB planning portfolio within the context of Toronto's rapid infill growth and intensification. Reporting to the CEO, the Senior Manager will be a member of the Senior Management Team with responsibility for the land use planning and the Senior Manager is expected to contribute overall to the TLC's success by leading, directing and managing change on behalf of the school board. More specifically, this position will require a dynamic leader to represent the TDSB at the City, Province, Local Planning Appeal Tribunal and to effectively respond to development applications, municipal and provincial initiatives, land use policies and legislation, planning trends, and other related matters that impact school board sites and TDSB pupil accommodation decision making. The Senior Manager will be a key contributor, through the land use planning lens towards the vision of creating opportunities for integrating community services balanced with the pace and phasing of growth and the TDSB response on how best to accommodate that growth.*

### **Summary of Duties:**

- Be an effective member of the Senior Management Team;
- Provide expertise, coordination and response to all related Provincial and City governing legislation/policy matters directly or indirectly affecting school board land use planning operations and TDSB sites;
- Provide effective leadership, team building, management and counsel to strengthen and advance a cross functional TLC team and be accountable for the effective deployment of resources;
- Select, manage and develop a land use planning team with a variety of expertise and experience;
- Provide land use planning analysis, advice, strategic direction and expert opinion at hearings, councils, tribunals, boards and other community/stakeholder meetings with respect to school board matters of interest;

- Lead the formulation of land use planning strategies, develop, prepare and manage planning reports, policies, procedures and develop standards which will provide for the effective utilization of sites including identification and potential redevelopment of properties;
- Lead negotiations with developers, City and Provincial Officials and facilitate the resolution of outstanding school board planning matters;
- Conduct research projects, provide expertise, advice and guidance to the senior team and school board officials/personnel on matters related to key areas of responsibility; and
- Provide strong, effective and timely corporate communications.

## Qualifications:

- University degree in Urban and Regional Planning with specialization in land use planning with preference given to those with a related Masters Degree;
- 6-8 years' current experience as a professional planner, including five (5) years of current management experience (within the municipal or public sector would be an asset);
- Demonstrated knowledge and experience of accommodation planning preferred;
- Registered Professional Planner (RPP) designation in good standing;
- Demonstrated thorough understanding and knowledge of the land use planning process in Toronto, and public policy with specific command of the *Planning Act*, the *Education Act* and other such related Acts and Regulations that impact school boards;
- Demonstrated management experience with a proven current record of achieving timely results and producing quality outcomes through effective leadership, creating work load balance and team building;
- Demonstrated political and business acumen supporting effective working relationships with diverse stakeholder including communities, School Board, City and Provincial staff and elected representatives;
- Proven experience with preparation and attendance at mediations, arbitrations, boards, tribunals
- Excellent analytical and problem-solving skills to facilitate and negotiate timely resolutions;
- Strong oral and written communication skills and refined presentation skills;
- Ability to strengthen land use planning through the identification, development and implementation of TLC policies and procedures;
- Proficiency in computer applications such as (relational databases, spreadsheets, project management, presentation packages, Internet browsers, social media and geographic information systems);
- Experience developing and managing budgets, key performance indicator reports and maintains appropriate records;
- Experience preparing Business Cases and knowledge of grant or funding applications; and
- Awareness and commitment in promoting equitable practices which values inclusiveness and diversity.

## Special Requirements:

1. TDSB security clearance required.
2. Willingness and availability to work overtime.
3. Valid Class G Driver's License and access to a vehicle for TLC business as travel across the TDSB will be required.

Please submit your resume and covering letter in confidence to the attention of *Daryl Sage*, CEO, *Toronto Lands Corporation*, using ONE of the following methods:

- Email to: [torontolandscorp@gmail.com](mailto:torontolandscorp@gmail.com) OR

- Fax to: **416-393-9928**

**Location:** This position will be located at 60 St. Clair Ave. East, Suite 201, Toronto (wheelchair accessible).

**Work Year:** 12 Months

***Only applicants selected for an interview will be contacted.  
Applications will not be acknowledged in writing.***

***We strive to meet the accommodation needs of persons with disabilities.  
Applicants are encouraged to make their needs for accommodation known in advance  
during the application process.***

***Thank you for your interest.***