

Manager, Land Use Planning

1 – Permanent Position
Schedule II – Grade 10
\$108,620 - \$130,331
(Non-Union - 12 months)

The Toronto Lands Corporation adheres to equitable hiring, employment and promotion practices.

In 2008, the Toronto District School Board (TDSB) established the Toronto Lands Corporation (TLC) to be its independent arm's length real estate agency. Authorized by a Shareholder's Direction, the TDSB recently expanded TLC's mandate to include Board-wide real-estate, land use planning, asset management and leasing, fostering partnerships, integrating community hubs/services through the redevelopment of school sites or the modernization of schools. With approximately 600 properties in TDSB's inventory, TLC now manages one of the largest public asset portfolios located in Ontario's most dynamic and development impacted cities. Through the initialization and alignment of its cross functional senior management team, TLC will effectively respond to its expanded mandate while maximizing opportunities and benefits to the TDSB, its students and the communities served.

The TLC is seeking a Manager, Land Use Planning to help shape the role and function of the TDSB planning portfolio within the context of Toronto's rapid infill growth and intensification. Reporting to the Senior Manager of Land Use Planning, the Manager will be responsible for all planning and development and is expected to contribute to the overall success of TLC's mandate. More specifically, this position will be required to effectively respond to development applications, municipal and provincial initiatives, land use policies and legislation, planning trends, and other related matters that impact school board sites and TDSB pupil accommodation decision making. The Manager will be a key contributor, through the land use planning lens towards the vision of creating opportunities for integrating community services balanced with the pace and phasing of growth and the TDSB response on how best to accommodate that growth.

Summary of Duties:

- Develop and defend land use planning opinions for the TDSB on various matters
- Coordinate the review of complex development applications and identify any issues/impacts related to existing TDSB school sites or properties;
- Manage and develop criteria to evaluate the impact of development proposals on TDSB assets and inform further action;
- Work with city staff and the development community to mitigate issues with respect to intensification/development impacts on existing schools/TDSB properties;
- Identify and secure opportunities for new elementary and secondary schools throughout the city, including within mixed-use developments;
- Provide expertise in the areas of land use planning, enrolment and capacity;
- Liaise with senior staff in identifying and resolving educational accommodation issues;
- Develop criteria that will allow the Board to identify and secure viable opportunities for co-location within mixed-use developments;
- Participate in Provincial and City initiated studies and policy reviews
- Provide strategic advice regarding the identification and acquisition of lands to support future school requirements;
- Attend and participate at City of Toronto Community Council meetings, Committee meetings and/or public meetings regarding development proposals and/or studies;
- Coordinate with Legal Counsel on matters related to Section 37 and/or other agreements with the City of Toronto
- Acts as an expert witness at LPAT hearings and prepares related evidence as

- required;
- Provides leadership on complex land use projects; including working with other staff to resolve matters related to the planning process and/or development.
- Liaise with Trustees, principals, senior staff and school communities with respect to the municipal land use planning process, development applications and associated matters;
- Respond to inquiries regarding proposed residential development and land use planning matters;
- Work with members of the development industry where required to ensure that the Boards interests and assets are protected;
- Identify partnership opportunities with developers and public agencies;
- Provide expertise, coordination and response to all related Provincial and City governing legislation/policy matters directly or indirectly affecting school board land use planning operations and TDSB sites;
- Provide land use planning analysis, advice, strategic direction and expert opinion at hearings, councils, tribunals, boards and other community/stakeholder meetings with respect to school board matters of interest;
- Lead the formulation of land use planning strategies, develop, prepare and manage planning reports, policies, procedures and develop standards which will provide for the effective utilization of sites including identification and potential redevelopment of properties;
- Participate in negotiations with developers, city and provincial officials and facilitate the resolution of outstanding school board planning matters.

Qualifications:

- University degree in Urban Planning with specialization in land use planning, with preference given to those with a related Masters Degree.
- Minimum 8 years of progressively responsible planning experience; or an equivalent combination of education and experience; experience in a large education sector environment considered an asset
- Registered Professional Planner (RPP) designation in good standing and full membership in the Ontario Professional Planners Institute.
- Extensive experience in the land use planning process with specific emphasis on analysis of development applications;
- In-depth knowledge of the development approval processes;
- Experience with enrolment projections, demographics and data management;
- Experience defending legal use planning opinions orally and in writing before public agencies and administrative tribunals;
- Extensive knowledge of Planning Act, Places to Grow Legislation, Growth Plan for the Greater Golden Horseshoe, City of Toronto Official Plan, City of Toronto Harmonized Zoning By-Laws, Education Act, and related provincial regulations;
- Ability to communicate effectively with elected officials, staff, public, applicants, municipalities, ministries and external agencies;
- Highly developed communication and interpersonal skills;
- Excellent analytical, problem solving and critical thinking skills;
- Strong presentation and public speaking skills;
- Successful supervisory experience with strong team building skills;
- Strong project management and budget management skills;
- Ability to work effectively and collaboratively with the City of Toronto and the development community;
- Strong facilitation, conflict resolution, negotiation and problem-solving skills;
- Proficiency in the use of technology include Microsoft Office computer applications; and,
- Awareness and commitment in promoting equitable practices which value inclusiveness diversity.

Special Requirements:

1. TDSB security clearance required.
2. Willingness and availability to work overtime.
3. Valid Class G Driver's License and access to a vehicle for TLC business as travel across the TDSB will be required.

Please submit your resume and covering letter in confidence to the attention of *Bianca Bielski, Senior Manager, Land Use Planning, Toronto Lands Corporation*, using ONE of the following methods:

- Email to: torontolandscorp@gmail.com OR
- Fax to: **416-393-9928**

Location: This position will be located at 60 St. Clair Ave. East, Suite 201, Toronto (wheelchair accessible).

Work Year: 12 Months

*Only applicants selected for an interview will be contacted.
Applications will not be acknowledged in writing.*

*We strive to meet the accommodation needs of persons with disabilities.
Applicants are encouraged to make their needs for accommodation known in advance during the application process.*

Thank you for your interest.