

## **Senior Land Use Planner**

**1 – Permanent, Full-time Position**  
**Schedule II, Non-Union – Grade 9**  
**\$98,719 – \$118,450**

**The Toronto Lands Corporation adheres to equitable hiring, employment and promotion practices.**

*In 2008, the Toronto District School Board (TDSB) established the Toronto Lands Corporation (TLC) to be its independent arm's length real estate agency. Authorized by a Shareholder's Direction, the TDSB recently expanded TLC's mandate to include Board-wide real-estate, land use planning, asset management and leasing, fostering partnerships, integrating community hubs/services through the redevelopment of school sites or the modernization of schools. With approximately 600 properties in TDSB's inventory, TLC now manages one of the largest public asset portfolios located in Ontario's most dynamic and development impacted cities. Through the initialization and alignment of its cross functional senior management team, TLC will effectively respond to its expanded mandate while maximizing opportunities and benefits to the TDSB, its students and the communities served.*

*Reporting to the Manager, Land Use Planning, and the Senior Land Use Planner is responsible for managing all land use planning activities. Specifically, the position will provide expertise to the TLC on residential development applications, municipal and provincial housing and land use policies and legislation, housing market conditions, and the impacts on existing school sites, the need for additional school sites, and the accommodation of students. The Senior Land Use Planner will project students that could be generated from proposed residential developments, changes in land use policy, and changes in population trends.*

*The Senior Land Use Planner will identify the need for additional school sites and facilities to accommodate students resulting from new residential development. This responsibility will require the incumbent to negotiate with developers and municipal planners for sites and to provide direction to Legal Counsel who acts on behalf of the TDSB, and to testify at the LPAT.*

### **Summary of Duties:**

- Responsible for a range of development planning activities including reviewing and making recommendations on development applications and participating on special projects;
- Manage the collection and analysis of data associated with development applications, student forecasts for proposed developments, student yields from existing dwellings, land use designations, and population trends;
- Provides professional planning advice to a range of internal and external clients;
- Conduct site visits with respect to proposed development sites;
- Monitor City Council/Committee agendas and reports;
- Develop site-specific plans for student accommodation generated from proposed residential development;
- Negotiate with developers, municipal planners and advise Legal Counsel, as required;
- Acts as an expert witness at LPAT hearings and prepares related evidence as required;
- Liaise with and provide information to principals, superintendents, trustees, other TDSB administrators, City of Toronto staff, coterminous school board staff, solicitors, developers, community representatives, as required;
- Manage the correspondence that flows to the TDSB from the City of Toronto, LPAT, Legal Counsel and developers regarding all planning and development applications municipal land use policies and legislation;

- Prepare comments and reports on such matters and correspond with the parties involved;
- Participate in the municipal public consultation process regarding accommodation plans for students generated from proposed developments;

**Qualifications:**

- University degree in Urban Planning with preference given to those with a related Master's degree;
- Minimum of 6 years of progressively responsible planning experience with a specialization in development review, or an equivalent combination of education and experience;
- Membership in the Canadian Institute of Planners and/or the Ontario Professional Planners Institute preferred;
- Extensive knowledge of Planning Act, Places to Grow Legislation, Growth Plan for the Greater Golden Horseshoe, City of Toronto Official Plan, City of Toronto Harmonized Zoning By-Laws, Education Act, and related provincial regulations;
- Strong oral and written communication skills and refined presentation skills;
- Superior report writing, analytical, presentation and public speaking skills;
- Proficiency in computer applications (e-mail, relational databases, spreadsheets, word processing, presentation packages, Internet browsers, and geographic information systems);
- Extensive experience in the land use planning process with specific emphasis on analysis of residential development applications;
- Experience managing large datasets;
- Familiarity with population analysis, enrolment projections and facility capacities;
- Experience managing activities through teamwork, setting timelines, assigning tasks, and ensuring quality;
- Well-developed project management skills, including the ability to set priorities, solve problems, and meet deadlines under pressure;
- Excellent customer service skills;
- Proven ability to facilitate community meetings and make presentations;
- Strong interpersonal, leadership and supervisory skills; and,
- Awareness and commitment in promoting equitable practices which value inclusiveness and diversity.

**Special Requirements:**

1. TDSB security clearance required.
2. Willingness and availability to work overtime.
3. Valid Class G Driver's License and access to a vehicle for TLC business as travel across the TDSB will be required.

Please submit your resume and covering letter in confidence to the attention of *Bianca Bielski, Senior Manager, Land Use Planning, Toronto Lands Corporation*, using ONE of the following methods:

- Email to: [torontolandscorp@gmail.com](mailto:torontolandscorp@gmail.com) OR
- Fax to: **416-393-9928**

**Location:** This position will be located at 60 St. Clair Ave. East, Suite 201, Toronto (wheelchair accessible).

**Work Year:** 12 Months

***Only applicants selected for an interview will be contacted.***

***Applications will not be acknowledged in writing.***

***We strive to meet the accommodation needs of persons with disabilities.***

***Applicants are encouraged to make their needs for accommodation known in advance during the application process.***

***Thank you for your interest.***